The Art and Science of Leadership

A Complete Guide to Leadership

- **Concepts of Leadership** (definition, principles, factors, process, etc.)
- **The Four Pillars**: Leadership, Management, Command, and Control
- **Leadership Models** (Four Framework Approach and the Managerial Grid)
- **Human Behavior: Part I** (Hierarchy of Needs, Hygiene and Motivation Factors, Theory X/Y)
- **Human Behavior: Part II** (ERG and Expectancy Theory)
- **Leading** (goal setting, supervision, inspiring, learning, powering and relationships)
- **Direction** (planning with the Shewhart Cycle, problem solving)
- **Communication** (active listening, feedback, speaking, nonverbal behaviors)
- **Motivation** (drive, counseling, value-based self-governance, performance)
- **Character** (traits, attributes, principles)
- **Leadership Styles** (authoritarian, participative, delegative, forces)
- **Growing A Team** (teamwork, team leadership)
- **Matrix Teams** (cross-functional teams, forming, storming, norming, performing)
- **Team Leadership Model** (Hill's Team Model, interventions)
- **Diversity** (Diversity Continuum)
- **Time Management** (planning, big picture)
- **Change** (acceptance, leading the change)
- **Learning Organization** (The Fifth Discipline, includes Learning Organization Profile)
- **Meetings** (preparing, conducting, follow-up)
- **Mentoring** (types of mentoring, finding a mentor, development, creating a mentorship program)
- **Organizational Behavior** (elements, models, Organization Development, action learning)
- **Presentations** (preparing for, voice, body, nerves)
- **Strategy & Tactics** (command and control)
- **Visioning** (creating visions, examples)
  - Sensemaking (the social nature of visualization)
- **OODA** (observe, orient, decide, act)
- **Transformational Leadership** (New)
- **Ethos and Leadership** (Warrior Ethos for organizations)
- **Horizontal Leadership: Bridging the Information Gap** (moving beyond vertical leadership)
- **After Action Review** (steps, guidelines, and strategies for conducting an AAR)